



Dear potential participant,

The Ottawa Safety Council offers a Gearing Up Introduction motorcycle course intended as an introduction to motorcycle riding. It is designed for participants who feel they may need a little bit of practice before taking the full Gearing Up course or for the participants who are just not sure if motorcycling is for them.

The course provides 3 hours of introductory hands-on training on the operation of the motorcycle, similar to the first few hours of the Gearing Up course.

Please note that completion of this course does not qualify you to operate a motorcycle on the street or enable you to obtain any type of motorcycle licence.

Should you decide *after* taking **Gearing Up Introduction** that you would like to continue with Gearing Up, we will offer a credit towards your Gearing Up course if taken in the same season.

Please call the office for scheduling dates at (613) 238-1513.

We trust that you will enjoy the course.

Ottawa Safety Council
Suite 105 - 68 Robertson Rd,
Ottawa, ON, K2H 5Y8
Phone: 613-238-1513 Fax: 613-238-8744
Email: info@ottawasafetycouncil.ca
Website: www.ottawasafetycouncil.ca



COURSE TIMES & LOCATION

RIDING: Session will take place at *Alcatel-Lucent at 600 March Rd. Ottawa.* The course runs from 5:00pm – 8:00pm.

REGISTRATION

Applicants will be treated on a first paid – first served basis.

Please complete the registration form and either *fax* or *email* it in to us. You may also send it by mail, however it is not recommended as the courses tend to fill very quickly. Please feel free to stop by our office as well, should you wish to pay by debit

Full payment is required when the registration form is sent in, and we cannot hold any spots until it is processed. If the registration form is not filled out correctly, or payment information is missing, the processing of your application will be delayed. As well, it is imperative that you write neatly when filling out the forms, if your address or email address is not legible your confirmation package may not make it to you. **It is your responsibility to provide us with accurate, legible information.**

Once your form is received it will be placed in queue, processed, and you will be booked into a session. Please keep in mind, the high volume of registrations we receive may delay the processing of your form (usually 3-5 days). We will email you once payment is processed and your spot reserved. Should the sessions you indicate be fully booked, we will contact you for alternate dates.

We welcome you to call us to ensure your form was received. We may not be able to answer at that time whether you will make it into your desired course, however.

Three weeks prior to the course, you will receive your confirmation package which will include a waiver and session information. Should your course date be a week away and you have not received a package, please call the office to confirm the session in which you have been placed.

Should, at any time, you have questions regarding the session in which you were placed, please do not hesitate to give us a call to confirm your dates.

How to Pay:

Course fee: **\$56.50** HST incl.

We accept Visa, MasterCard, certified cheques and debit.

Please include your credit card number on your registration form. You may also provide your card number over the phone—please phone in your number upon submission of your form. Failure to do so may result in a delay in processing your registration.



WHAT TO BRING/EQUIPMENT

You do **NOT** need your M1 for this course.

Students must provide their own protective equipment.

Anyone not properly equipped will not be allowed to take the course. Your equipment includes:

- helmet (DOT or SNELL approved)
- leather, heavy denim, or motorcycle jacket
- pants (jeans) in good condition without holes
- leather boots that cover the ankle
- leather gloves (must cover the entire hand & fingers),
- eye protection (helmet visor preferred. Sunglasses/prescription eyeglasses accepted.)

For more information on equipment, visit <http://www.ottawamotorcycle.ca/prereq.shtml>.

WAIVER FORMS

The Ottawa Safety Council will be sending you a waiver form in your confirmation package. You will be required to bring the waiver unsigned to the course. You will be asked to sign the waiver in front of an Ottawa Safety Council representative. *If you are under 18, your parent/guardian **must** be present to sign the waiver form.* If you decide not to sign the waiver, then you will not be allowed to continue with the course and your registration fee will be refunded.



Motorcycle Training Program

Introduction to Gearing Up Registration

OFFICE USE ONLY

DATE: _____

RECEIPT: _____

AMOUNT PAID: _____

METHOD OF PAYMENT:

CERT. CHQ _____ Gift Card _____

VISA _____ MC _____ DEBIT _____

Authorization # _____

Reg. email sent: _____

Conf. pkg sent: _____

**COURSE SELECTION
(PLEASE INDICATE WHICH SESSION YOU WOULD LIKE)**

Please complete all of the required information. Please print clearly.

NAME _____ AGE _____ SEX (M/F) _____
First Last

ADDRESS _____
Street Address City Postal Code

TELEPHONE _____
Home Work Cell

EMAIL ADDRESS: _____
(please ensure this is entered accurately; we will be sending you important course information)

DRIVERS LICENCE NUMBER: Please list all classes

_____, _____, _____
Driver's Licence Number (not required for registration) Class Province of Issue

In the event of an emergency, please list two (2) people we can contact:

Prime Contact _____, _____, _____
Name Phone # Alternate #

Alternate Contact _____, _____, _____
Name Phone # Alternate #

To assist in your training, please answer the following questions:

1. Have you ever ridden a motorcycle? _____
2. Have you ever taken a motorcycle training course before? YES _____ NO _____. If yes, where and when? _____
3. Do you have any physical or medical conditions that may require treatment? _____
4. Will you be carrying any medication that the instructors need to be made aware of? _____

If you wish to fax, email or mail in your application, please complete the following section:

Credit Card # _____ Expiry _____/_____/_____

Name that appears on the card _____

Signature: _____

Registration Fee: \$56.50 (tax incl)